

# WORKING WITH THE RGFO

## (OIL AND GAS)

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### Fieldwork Authorizations (“FWAs”)

This process is best done electronically. E-mail us a PDF containing the completed application form and map of the proposed inventory area (shapefiles are even better, and help speed up the process). We attempt to complete the process on the same day the FWA request is received, or very shortly thereafter.

All roads, pipelines and associated facilities must be inventoried. Follow BLM Colorado Handbook for corridor inventory requirements (50’ on both sides of centerline).

Well pad inventory has been changed to a sliding scale. Please center the inventory area over the area of disturbance. If the disturbance area will be:

- 5 acres or less = 10 acre inventory
- 5+ - 10 acres = 20 acre inventory
- 10+ = 40 acre inventory

Block surveys are encouraged.

Permittees may not place physical datum markers on sites. If this occurs, the permittee will be required to return to the field and retrieve them.

### Pre-Field Literature Reviews

There is no need to visit the office. RGFO and SHPO have the same information, which can be accessed in the Compass database.

### Reporting and Finalizing

The Colorado SHPO Limited Results Cultural Resources Survey Form may be used for reports of negative inventories, or inventories during which four or fewer isolated finds were recorded.

Permittees must strictly adhere to Colorado permit stipulations regarding reporting. Final reports must be submitted to the BLM, **not** to the operator.

Draft documents must be in Word format and final documents must be in PDF format and compiled (not submitted in sections).

**Before finalizing reports, send us shapefiles of inventory areas and any sites found. Electronic requirements are described in detail in the Digital Specification Handbook, and must be followed. Please use short, stable filenames and do not place compressed (“zipped”) files in another compressed file.**

**After we receive acceptable shapefiles, BLM will request a SHPO document number. After the SHPO assigns the number (usually the same or next day), we send it and our report number back to you to incorporate into your reports.**

When the reports are complete, send us final PDF files of reports and of any site forms. Also mail us two hard copies. We will e-mail you a scanned copy of our letter to the SHPO after it has been signed.